








Dear Volunteer Applicant,

Thank you so much for expressing an interest in volunteering with us at Western Springs Baptist Church. Every year we need many people like you to help, serve and invest in the lives of kids and their families. We are completely aware of how full and busy our lives can get, and we are so grateful for your willingness to volunteer your time and energy with us.



We believe that volunteers can leave a lasting impression on the children, students, and the families they serve, and so we want our interaction with them to truly represent the love, compassion, care and kindness of Jesus Christ. Because of this great responsibility, we require all volunteers to complete an application, background check (if you are 18 and older) and meet specific qualifications and expectations. We feel it is important to communicate the expectations we have for you and the great blessings you can experience as a volunteer at WSBC.

Please read through the entire packet, and then complete and sign the Volunteer Application.

-  Cover Letter
-  Confidential Volunteer Application
-  WSBC Confession of Faith
-  Health and Safety Guidelines
-  Child Abuse or Neglect Guidelines; Article V of the WSBC General Policy for Providing a Safe Environment for Children and Youth (to be read by Adults 18 and older)

Once you are finished, please return the signed and completed Volunteer Application to the WSBC Office or bring it with you to the Children's & Youth Ministry Team Building & Training on August 28 & September 4 at 6:00pm.

Please note:

-  A background check is required for everyone age 18 and older in order to serve with children, students, and/or people with special needs. The background check is run through a company called *Checkr through Planning Canter*. An email will be sent to you asking you to complete the Authorization Request Form online.
-  If you do not have email, then you may complete a paper form available at the WSBC Office.

If you have any questions or concerns, please contact us at the WSBC Office.

Joel Sisson

FAMILY PASTOR

Joel@wsbc.info

WESTERN SPRINGS BAPTIST CHURCH (THE VILLAGE CHURCH)

WHAT WE BELIEVE

CONFESSION OF FAITH

- ✚ We believe that the Scriptures of the Old and New Testaments, given by the Holy Spirit through inspired men, are the Word of God, and therefore are the supreme authority for our faith and life.
- ✚ We believe in one God, existing eternally in three persons: Father, Son, and Holy Spirit, equal in essence and glory, yet distinct in activity and office.
- ✚ We believe that God the Father is the source, sustainer, and the end of all things; that God the Son is the medium of divine revelation and redemption, who became incarnate through a virgin birth, made atonement for our sins through his death upon the cross, was resurrected, and ascended into heaven to intercede for us until he comes again as lord of all; that God the Spirit reproves the world of sin while he regenerates every believer to new life in Christ.
- ✚ We believe that mankind is sinful both by nature and by choice, and that God reconciles the sinner to himself by grace, through faith in Jesus Christ alone.
- ✚ We believe the Church is that spiritual body of all redeemed, of which Christ the Redeemer is the head: that its visible manifestation is the local church; that its ordinances were initiated by our lord: believer's baptism by immersion, symbolizing the death and burial of the old life and rising to the new, and the lord's Supper, a memorial to Christ's death for us; and that its task is the evangelization of the world.
- ✚ We believe in the second coming of Jesus Christ, the believer's hope, when this present age shall culminate in final judgment: the redeemed resurrected to eternal life, and the unredeemed to eternal separation from God.

HEALTH AND SAFETY GUIDELINES

- ✚ Teach and demonstrate good handwashing using soap and running water, as it is the single most important means of preventing the spread of infection.
 - Before eating.
 - After using the bathroom
 - After exposure to body fluids
- ✚ First Aid kits are available in every learning center/room and contain rubber gloves, band aids, and wipes. Ice packs are available in both kitchen freezers and the freezer off the Fireside Room.
- ✚ Rubber gloves should be worn by those caring for or cleaning up blood and body fluids.
- ✚ Handle all blood and body fluids from everyone as potentially infectious.
- ✚ Open wounds or injuries should be covered, if possible. (Look in each room for the first aid bag with band aids, etc.)
- ✚ All soiled disposable materials, including gloves, should be disposed in a sealed plastic bag found in the wastebaskets.
- ✚ Soiled surfaces should be promptly cleaned with disinfectants which are provided in all rooms.
- ✚ All children, who bump their heads, must be given an ice pack to be placed on the bump and the parent should be notified. For the child's protection, a paper towel should be placed between the bump and the ice pack.
- ✚ **Notify one the Team Leader / Family Pastor about any injuries other than minor ones or of any health/safety concerns so that parents can be notified as needed.**
- ✚ For your safety and the safety of the child, do not carry children (older than 2) or hold children (older than 4) on your laps. Side by side sitting is preferred. Furthermore, remind others to do the same.
- ✚ Never be alone with a child or a student (1 on 1) in a closed room, bathroom, or car. Do not receive children into a classroom with only 1 volunteer present. Two or more volunteers are required for every room.
- ✚ Always stay in visual sight lines with other volunteers while helping an individual child.
- ✚ Do not use inappropriate language when you are asking a child or student to cooperate, join a group activity, or during discipline or correction.
- ✚ Show your love, compassion and concern for children and students with your words rather than with touching and hugging.
 - If you find yourself hearing or seeing something that makes you feel uncomfortable regarding a certain situation, please tell a team leader or a Pastor.***
- ✚ After the opening 15-20 minutes, all doors going out of the building are typically locked except the door leading out to the parking lot.
- ✚ Classroom doors may remain open but understand that they are locked from the outside when closed. Rooms are equipped with a walkie-talkie. If a lock down situation were to occur, please close the doors immediately and move children and students out of sightlines.
- ✚ Please be aware that God and Parents have entrusted these children to us each week, and we must be vigilant and careful not to give opportunity for any real or false accusations.